

FALL
2003

CROCKER GALLERIA

Trick or Treat at Crocker Galleria

Crocker Galleria will be sponsoring trick or treating on Friday October 31st.

There will be entertainment and music from 11:30am until 1:30pm. We encourage everyone to bring their children. Start Halloween off early at Art People located on Level 2 for a Halloween Party and Halloween Art Show on October 30th.

October 31- Trick or Treat 10am-6pm at one or all of our stores.



WELCOME
ART PEOPLE

Located on the 2nd level Galleria

STARTING IN OCTOBER

One beginners drawing class each Monday
lunchtime from 11.45am to 1.45pm

Level One:

A friendly introduction to drawing and composition - training the eye to see and the hand to move like an artist.

One 'life drawing' class, each Wednesday evening from 4.45 to 6.45 pm

Intro to Level two:

"Drawing the human body is profoundly satisfying, there is no subject that will teach you more, about how to draw."

Classes will be 2 hours in length. A five class series will cost \$99, or \$20 per class for drop ins.

Don't miss our Halloween party, (open to the public) - and Halloween art show - on Thursday Oct 30th from 5:30pm onwards.



Crocker Galleria brings you **Vintage Nights**



November 20 and December 4th.

The Event on December 4th will feature champagne and sparkling wines and will be held in conjunction with the Union Square Holiday Stroll of which Crocker Galleria is a participant. Live entertainment will also be present that evening.

Cost is \$10 for 5 tastings, and proceeds go to benefit the Guardsmen, a charity that sends underprivileged children to camp. Wine Tasting co-sponsored by Crocker Galleria and John Walker and Company.

THE MONTGOMERY POST

A NEWSLETTER FOR POST MONTGOMERY CENTER

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Caulking Replacement Project

Have you looked out your window at the workers on the scaffolding and wondered; what are those guys doing outside my office? There are joints between all of the windows and granite panels on the exterior of the building. In these joints there is caulk to keep rain from entering the building. Unfortunately the caulk has a 20-year life and the building is now older than that. The caulking is now being replaced to prevent moisture penetration.

The project will take place over three years. The first phase is being completed on the East face and half of the South face. In 2004 there are plans to complete the West face and the remaining half of the South face. The North face is scheduled for 2005.

Unfortunately there is some noise involved in the project when the old caulk is removed and the surfaces are prepared. This work is scheduled to minimize the impact but we know there is some inconvenience and we appreciate your patience.

If you have any questions please feel free to contact the building office and we will be happy to provide you with information.



Sincerely,

Bob Worthen, RPA
Property Manager
Post Montgomery Center

Why Should You Continue to Recycle at the Post Montgomery Center?



Business disposal costs are likely to increase 8-12 percent annually over the next five to ten years, due to increasing waste handling costs and state-mandated disposal fees.

The State has mandated that all California cities reduce their waste by 50 percent. If The City falls short, we could be liable for \$10,000 fines EACH DAY.

San Francisco businesses produce more than four million pounds of garbage daily, which costs more \$55 million annually in disposal costs. Recycling is one of the most cost-effective waste management strategies your business can implement to meet the State's waste reduction mandate.

For more information regarding the Post Montgomery Center Recycling program, please contact the Building Office at 415-393-1500 or visit www.cwpmc.com

*information obtained by sfenvironment.com

Thanksgiving Kick-Off



Please join us on Wednesday 11/26/03 from 7 - 9am for Breakfast and Music in the lobby.

Available -

Seating areas available to rent for events & meetings.

Price: \$125 for half a day & \$250 all day. Please contact the building office to make reservations.

Welcome To Our Flu Vaccination Program For 2003

Flu Vaccination

When: October 16 & 21

Where: 2nd Level Galleria on Sutter St. next to Papermania

Time: 11am to 2pm

It is almost time for flu season again and we have scheduled Test-med vaccination services to come to our building.

We highly recommend that you encourage your staff to receive the flu vaccination. The flu virus changes with every year, thus it is necessary to be revaccinated each year to remain protected against the current flu strains.

Vaccine costs have risen by more than 17% for 2003. The good news is that Test-med buys in very large volume which allows them to pass the savings on to their clients. For 2003, there are no fee increases for flu vaccinations. For every vaccination, we will donate \$2 to the Susan G Komen Foundation.

Flu Vaccinations:	\$20.00
Pneumonia:	\$35.00
Tetanus (dT):	\$35.00

FOR YOUR INFORMATION

POST MONTGOMERY CENTER STAFF

General Manager – Ellen Kovach
Property Manager – Bob Worthen
Security Manager – Jim Ward
Financial Manager – Bruce Tsuma
Retail Manager – Rick Hopper
Retail Marketing Manager – Kathy McBride
Chief Engineer – Bob McLaughlin
Assistant Chief Engineer – Henry Yee
Engineer – Kevin Cotter
Engineer – Santiago De Jesus
Engineer – Marty Gianni
Engineer – Chris Reyes
Apprentice Engineer – Nelson Earls
Utility Engineer – Adnan Alameri
Property Administrator – Janet Lockshin
Tenant Services Coordinator – Deborah Cho
Administrative Assistant – Brooke D'Acquisto
Property Accountant – Joe Lazo
Accounting Assistant – Amber Fang



Employees of the Month

Let's congratulate our employees of the month to **Janet Lockshin**, **Joe Lazo** and **Nghia Twine**. We want to recognize them for their hard work and dedication to Post Montgomery Center.

If you would like to recommend anyone for employee of the month please call the building office at (415) 393-1500.